

CAPABILITY STATEMENT

Work Health & Safety Safer, Healthy Business

- ✓ 24/7 emergency response service including attending at incident sites, conducting, advising and assisting with internal investigations
- ✓ Assistance to deal with relevant regulatory authorities, media and stakeholders
- ✓ Legal advice, including court representation at prosecutions and coronial inquiries including appeals against notices issued by the Regulator
- ✓ Development of directors' and officers' due diligence frameworks
- ✓ Presentations and training to Boards and staff on WHS requirements and frameworks, due diligence and safety culture from a legal risk management perspective
- ✓ Preparation of specific WHS policies and programs
- ✓ Drafting of WHS clauses for contractual arrangements
- ✓ Legal review of employee manuals and handbooks

Dispute Resolution/ Commercial Litigation Finding Answers

- ✓ Dispute mitigation and management negotiations
- ✓ Drafting dispute resolution agreements and settlement terms
- ✓ Representation at arbitrations and mediations
- ✓ Engaging and briefing counsel
- ✓ Representation at interlocutory hearings and arguments
- ✓ Conducting and managing litigation
- ✓ Advising on indemnity clauses and claims
- ✓ Interpretation of insurance policies including advising and managing denied claims
- ✓ Construction law
- ✓ Professional Misconduct/Discipline

Workplace Relations & Employment Developing Smarter Business

- ✓ Development and legal review of employment policies
- ✓ Advising on employee entitlements, employment conditions and underpayment claims
- ✓ Preparation and review of employment contracts
- ✓ Restraint and non-compete advice and clause drafting
- ✓ Assisting with the development of return to work arrangements
- ✓ Advising with respect to performance management
- ✓ Conducting internal investigations and advising on termination of employment
- ✓ Workers' Compensation (State and Commonwealth)
- ✓ Dust Diseases liability and compliance
- ✓ Advice and representation regarding discrimination and sexual harassment claims
- ✓ Training and presentations to Boards and staff
- ✓ Retrenchment, restructuring and outsourcing advice
- ✓ Human resource management and strategy
- ✓ Enterprise Bargaining and Industrial Relations strategies

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